

AUTHORIZATION FOR DIRECT PAYMENT

I authorize the City of Trimont and the financial institution named below to initiate electronic entries to my checking/savings account on the 5th (fifth) of each month. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying you and my financial institution 3 days before my account is charged.

(NAME OF FINANCIAL INSTITUTION) (BRANCH)

(CITY) (STATE) (ZIP CODE)

Account No. _____ Checking _____ or Savings _____

Financial Institution Routing Number _____
(Between these symbols : : on the bottom left of your check)

(CUSTOMER NAME – PLEASE PRINT)

(SERVICE ADDRESS – PLEASE PRINT)

(SIGNATURE) (DATE)

***** YOU WILL CONTINUE TO RECEIVE YOUR MONTHLY
WATER AND SEWER BILL,
SO YOU CAN DEDUCT THE CORRECT AMOUNT ON THE DUE DATE. *****

*** ATTACH A VOIDED CHECK OR SAVINGS DEPOSIT SLIP HERE ***

The City Of Trimont Utility Direct Payment Plan Q & A

Now you can pay your utility bill from your checking or savings account automatically. (No checks to write, no envelopes or stamps to buy.) It is free, fast and easy.

Q: How do I sign up?

A: Simply complete and return the authorization form and include a voided check (for checking accounts) or a deposit slip (for savings accounts).

Q: How soon will the automatic payment plan start?

A: The deduction should begin with the next month's billing calculation.

Q: When will the payment be transferred from my checking or savings account?

A: It will be transferred on the due date indicated on your bill.

Q: How can I be sure my bill has been paid?

A: Your monthly bank statement will clearly reflect the automatic payment.

Q: What if I change banks or accounts?

A: Call us at 507-639-2060 and request that a new Utility Direct Payment Authorization Form be mailed to you. Simply complete and return a new authorization form and include a voided check (for checking accounts) or a deposit slip (for savings accounts).

Q: What if I want to cancel the direct payment authorization?

A: You can cancel your authorization for automatic payment at any time. Simply notify us in writing regarding the cancellation.

Q: If I don't sign up right now, will I be able to enroll later?

A: Yes. Call us at 507-639-2060 and request that a Utility Direct Payment Authorization Form be mailed to you.